

The 798th Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York, was held at the Elmont Public Library on February 22, 2018.

CALL TO ORDER/EXECUTIVE SESSION

The meeting was called to order by Livingstone Young, President, at 8:10pm.

MEMBERS PRESENT: Mr. Livingstone Young, President
Ms. Gina Burnett, Vice President
Ms. Monique Hardial
Ms. Mimi Pierre-Johnson

MEMBERS ABSENT: Ms. Ellice Bekier (prior notice given)
Mr. Pat Nicolosi (prior notice given)
Ms. Tammie Williams (prior notice given)

ALSO PRESENT: Mr. Frank Marino, Advanced Consulting Corp.
Ms. Mara Marin, Librarian in Charge
Mr. Tom Volz, Esq., Board Attorney

PUBLIC: See attached sign-in sheet.

The Board re-convened in to Public Session at 8:10pm.

SALUTE TO THE FLAG

PUBLIC
Agenda Items Only

No comments.

Meeting Room/Theatre Use Requests

None.

APPROVAL OF THE MINUTES

Minutes of the Meeting of January 25, 2018

The Minutes were accepted as presented.

FINANCE

Credit Card Expense Report

Ms. Burnett moved to approve the Credit Card Expense Report for the billing cycle January 6 – February 2, 2018 in the amount of \$1,682.11. Seconded by Ms. Hardial.

Unanimously carried.

Treasury Warrants

Ms. Burnett moved to approve Payroll Warrant #2423, dated January 31, 2018, in the amount of \$57,142.66. Seconded by Ms. Pierre-Johnson.

Unanimously carried.

Ms. Burnett moved to approve Payroll Warrant #2425, dated February 14, 2018, in the amount of \$98,213.80. Seconded by Ms. Pierre-Johnson.

Unanimously carried.

Ms. Burnett moved to approve the monthly Bill Warrant #2426, dated February 22, 2018, in the amount of \$81,829.18. Seconded by Ms. Pierre-Johnson.

Unanimously carried.

Ms. Burnett moved to approve Board Appointees' Warrant #2428, dated March 1, 2018, in the amount of \$11,564.74. Seconded by Ms. Pierre-Johnson.

Unanimously carried.

REPORT OF LIBRARIAN IN CHARGE

Ms. Marin reported.

She highlighted items in her report which included the Library's offering 76 programs with 1,229 in attendance during the month of January 2018. We offered 14 programs with 2,355 attendees in the Theatre during January.

Ms. Marin stated that several programs were underway to celebrate Black History Month, including six performances in the Theatre. Of particular popularity because of its educational and entertainment value was "A Tale from the Underground Railroad: Running Scared," which was a live play that Ms. White offered in the Theatre.

Circulation of Library materials amounted to 18,864. 1,346 new items were added to the Library's collection.

204 new Library cards were issued. Public computer use amounted to 4,393 times. The new scanning service in the Adult Computer area was used 109 times, and the new faxing service was used 112 times.

Ms. Marin requested permission for librarians Gloria Romano and Briana Moore to attend this year's School Library Journal Day of Dialogue at NYU in New York City on May 30, 2018, at a cost not to exceed \$270.00 (\$135.00 per person).

Ms. Burnett moved to approve Ms. Romano's and Ms. Moore's attending the School Library Journal Day of Dialogue at NYU in New York City on May 30 at a cost not to exceed \$270.00. Seconded by Ms. Hardial.

Unanimously carried.

ADVANCED CONSULTING CORPORATION'S REPORT

Mr. Marino reported.

Mr. Marino updated the Board on the status of the Annual Scholarship Fundraising efforts. Ticket sales for "Cinderella" thus far total \$744.00, bringing the total balance in the fundraising account to \$1,001.67. Ticket sales are still underway for Cinderella and there are two more shows in March and April.

Mr. Marino reported the progress on the LED lighting project. Further research is being done and a full report and recommendation will be available at the March Board Meeting.

Ms. Hardial moved to amend Library Board Policy #400-2, Rules and Regulations for Use of the Library, to include the hygiene requirement verbiage as recommended by the Library's Attorney. Seconded by Ms. Burnett.

Unanimously carried.

LEGAL

Mr. Volz reported that his office prepared the revision to Policy #400-2 and discussed employee and dental insurance issues with the Librarian in Charge.

CORRESPONDENCE

There was no correspondence.

COMMITTEE REPORTS

There were no committee reports; however, the Scholarship Committee would be meeting soon to discuss revising the Scholarship Award Guidelines and Requirements.

NEW BUSINESS

The Board directed the Board President to sign the letter presented to the Board regarding difficulty hiring a director under the existing Nassau County Civil Service Rules and Regulation to County Executive Curran.

OLD BUSINESS

None.

PUBLIC

Ms. Simmonie Swabygordon praised the quality of the Children's programs and asked that the Board not cut their program budget.

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees, which will include the Budget Hearing, will be held March 22, 2018. If necessary, the Board will immediately convene in to Executive Session and reconvene in public session at 7:30pm.

Ms. Hardial moved to adjourn the meeting at 8:45pm. Seconded by Ms. Burnett.

Unanimously carried.

Respectfully submitted,

Sheila Seward, Admin. Asst.