

The 800th Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Public Library on April 26, 2018.

CALL TO ORDER/EXECUTIVE SESSION

The meeting was called to order by Ms. Gina Burnett, Vice President at 7:35 p.m.

MEMBERS PRESENT: Ms. Gina Burnett, Vice President
Ms. Ellice Bekier
Ms. Mimi Pierre Johnson
Ms. Tammie Williams

MEMBERS ABSENT: Ms. Monique Hardial (prior notice given)
Mr. Pat Nicolosi (prior notice given)
Mr. Livingstone Young (prior notice given)

ALSO PRESENT: Ms. Mara Marin, Librarian-In-Charge
Mr. Frank Marino, Advanced Consulting Corp.
Tom Volz, Esq., Board Attorney
Ms. Catherine Antioco, Library Board Clerk

PUBLIC See attached sign-in sheet

Ms. Williams moved to go into executive session at 7:35 p.m. to discuss personnel and legal matters. Seconded by Ms. Bekier.

Unanimously carried.

The Board reconvened into Public Session at 8:05 p.m.

SALUTE TO THE FLAG

PUBLIC

Agenda Items Only

No comments.

Meeting Room/Theatre Requests

There were no meeting room or theatre requests that required Board action.

APPROVAL OF THE MINUTES

Minutes of the Meeting of March 22, 2018.

The minutes were accepted as corrected.

FINANCE

Credit Card Report

Ms. Bekier moved to approve the Credit Card Expense Report for the Billing Cycle March 6, 2018 to March 30, 2018 in the amount of \$925.99. Seconded by Ms. Williams.

Unanimously carried

Treasury Warrants

Ms. Bekier moved to approve Treasury Warrant #2429 dated March 14, 2018 (Payroll Warrant) in the amount of \$63,788.20. Seconded by Ms. Williams.

Unanimously carried.

Ms. Bekier moved to approve Treasury Warrant #2431 dated March 28, 2018 (Payroll Warrant) in the amount of \$57,992.10. Seconded by Ms. Williams.

Unanimously carried.

Ms. Bekier moved to approve Treasury Warrant #2434, dated April 11, 2018 (Payroll Warrant) in the amount of \$106,401.50. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Bekier moved to approve Treasury Warrant 2436 dated April 26, 2018 (Bill Warrant) in the amount of \$106,373.98. Seconded by Ms. Williams.

Unanimously carried.

Ms. Bekier moved to approve Treasury Warrant 2437 dated April 30, 2018 (3rd Quarter Medicare) in the amount of \$944.10. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Bekier moved to approve Treasury Warrant 2438 dated May 1, 2018 (Board Appointees' Warrant) in the amount of \$11,564.74. Seconded by Ms. Williams.

Unanimously carried.

Discussion followed regarding salaries, expenses, surplus and the state of the Library finances as we head into the 2018/2019 budget year.

REPORT OF LIBRARIAN-IN-CHARGE

Ms. Marin reported.

The Trustees were in possession of Ms. Marin's State of the Library Report. She highlighted several programs in the Childrens' Department that were particularly well received including a five-week long program that is part of the Family Place Initiative, a Kick and Play program for toddlers 12-30 months and an April 23rd program presented by Volunteers for Wildlife which was attended by 135 patrons.

About 400 persons attended "The Clusters," music of the 50's, 60's and 70's. "Hamilton - The Man, the Musical, the Cultural Phenomenon" was attended by 102 persons.

Approximately 150 residents attended a meeting regarding the redevelopment of Belmont Park.

An Arts Reception was held at the Library by the Sewanhaka HS District Art Department and approximately 75 students, parents and teachers attended.

The May, June, July and August newsletter will reach district residents during the last week of April.

An Active Shooter Information Session was facilitated by the Nassau County Police Department for our staff.

Ms. Marin referred the Trustees to her conference report regarding the PLA Conference that she attended in Philadelphia and thanked them for giving her permission to attend.

Ms. Bekier moved to approve the attendance of Ms. Pat Magee at this year's Book Expo at the Javitz Center on May 20 at a cost not to exceed \$185.00, which includes a registration fee of \$150.00, plus parking and tolls of \$35.00 Seconded by Ms. Williams.

Unanimously carried.

ADVANCED CONSULTING CORPORATION REPORT

Mr. Marino reported.

Now that all the four-foot LED lamps throughout the Library have been changed, Mr. Marino and Mr. Yogman, (custodian) will begin replacing the two-foot lamps in the open areas. They have also begun changing the high hat fixtures in the Theatre Lobby.

The Library's Self-Protection Plan is being updated.

The flooring behind the Customer Service Desk has been replaced at a cost of \$2,430.00.

The final paperwork for the \$125,000 grant for the teen multi-purpose area has been completed and returned to DASNY. We should be in receipt of a check within the next few weeks. Discussion followed regarding construction of a single handicapped accessible restroom in the that area.

The Library's tractor plow (12 years old) needs to be repaired at a cost of approximately \$2,200.00. The plow is used to clear snow and has saved the Library tens of thousands of dollars over the past 12 years.

The total in the fundraising account for the Annual Scholarship is \$4,442.00. The Trustees agreed to give two awards of \$2,000,00 each to one senior from Sewanhaka and one from Elmont Memorial High School.

LEGAL

Mr. Volz reported.

Other than personnel matters discussed in Executive Session, Mr. Volz had nothing to report.

NEW BUSINESS

Discussion regarding creating a venue for the County to sponsor a voter registration drive at the Library.

Ms. Bekier moved to accept Ms. Marin's letter of resignation as Librarian-In-Charge and return to her position as Head of Adult Reference, effective April 26, 2018. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Bekier moved to appoint Ms. Nadine Spano as Librarian-In-Charge, effective April 27, 2018, at an additional annual salary of \$22,500.00. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Bekier moved to terminate part-time cleaner, Phillip Gass from his employment at the Library, effective April 26, 2018. Seconded by Ms. Williams.

Unanimously carried.

Ms. Bekier moved to provide Ms. Gloria Romano, Librarian One, a \$2,000.00 annual increase, having successfully completed her probationary period. Seconded by Ms. Williams.

Unanimously carried.

OLD BUSINESS

There was no unfinished business for the Board's consideration.

PUBLIC

There was no public participation.

ADJOURNMENT

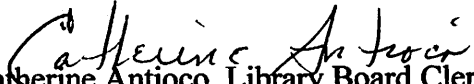
The next regularly scheduled meeting of the Board of Trustees will be held on May 24, 2018 at 7:00 p.m.. If necessary, the Board will immediately convene into Executive Session and reconvene into public session at 7:30 p.m.

Ms. Williams moved to adjourn at 8:55 p.m. Seconded by Ms. Bekier.

Unanimously carried.

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Respectfully submitted,


Catherine Antioco, Library Board Clerk